
Sent: Wednesday, February 15, 2012 [REDACTED]

Subject: PLEASE READ: Educational Materials

Importance: High

A directive has come from the Governor's office that ANY client education materials that do not have the new DOH logo need to be removed from distribution immediately.

I know this creates a huge burden in the offices, but please organize yourselves to remove these materials ASAP. We will have more information on how to go about getting approvals for use of materials. This does include materials furnished by CDC and any other agency or entity.

To:

Wednesday, February 15, 2012 [REDACTED]

Please note, this is not about the logo being on things, it's about the logo showing the materials have been approved.

It is important that we make sure that information being given is current and accurate.

From:

Sent: Wednesday, February 15, 2012 [REDACTED]

Subject: FW: PLEASE READ: Educational Materials

Clarifications:

Forms and internal documents such as vital records applications, Part Bs and other materials not given to clients for educational purposes can be used.

Materials given to clients such as VISs, medication sheets and others critical to operations can be given.

Please do not throw things away—we may get approval to use many items, but until the approvals are given, we cannot use the materials. More information will be coming on this process.